



PALISADE BOARD OF TRUSTEES
CONSENT AGENDA
August 27, 2024

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

- Approval of Bills from Various Town Funds – August 8, 2024 – August 14, 2024

B. Minutes

- Minutes from August 13, 2024, Regular Board of Trustees Meeting



175 E 3rd Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
palisade.colorado.gov

EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – August 27, 2024

Date Range of Payables: August 8, 2024 – August 14, 2024

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 06/30/2024,08/08/2024-08/14/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0803240	AFLAC Pre-tax Pay Period: 8/3/2	08/08/2024	205.83	.00		
AFLAC INSURANCE	PR0803240	AFLAC After-Tax Pay Period: 8/3/	08/08/2024	21.00	.00		
COLORADO DEPT OF REVENU	PR0803240	State Withholding Tax Pay Period	08/08/2024	4,645.00	.00		
COLORADO STATE TREASURE	PR0803241	State Unemployment Tax Pay Per	08/08/2024	278.69	.00		
FICA/MED/ P/R TAXES	PR0803242	Federal Withholding Tax Pay Peri	08/08/2024	14,935.05	.00		
FICA/MED/ P/R TAXES	PR0803242	Social Security Pay Period: 8/3/2	08/08/2024	4,559.73	.00		
FICA/MED/ P/R TAXES	PR0803242	Social Security Pay Period: 8/3/2	08/08/2024	4,559.73	.00		
FICA/MED/ P/R TAXES	PR0803242	Medicare Pay Period: 8/3/2024	08/08/2024	1,990.49	.00		
FICA/MED/ P/R TAXES	PR0803242	Medicare Pay Period: 8/3/2024	08/08/2024	1,990.49	.00		
FIRE AND POLICE PENSION	PR0803240	FPPA 457 Pay Period: 8/3/2024	08/08/2024	300.00	.00		
FIRE AND POLICE PENSION	PR0803240	FPPA Fire DD Pay Period: 8/3/20	08/08/2024	743.85	.00		
FIRE AND POLICE PENSION	PR0803240	Police Pension Pay Period: 8/3/2	08/08/2024	3,307.97	.00		
FIRE AND POLICE PENSION	PR0803240	Police Pension Pay Period: 8/3/2	08/08/2024	2,756.64	.00		
FIRE AND POLICE PENSION	PR0803240	Fire Pension Pay Period: 8/3/202	08/08/2024	2,479.51	.00		
FIRE AND POLICE PENSION	PR0803240	Fire Pension Pay Period: 8/3/202	08/08/2024	2,066.26	.00		
FIRE AND POLICE PENSION	PR0803240	FPPA Police DD Pay Period: 8/3/	08/08/2024	992.40	.00		
ICMA TRST 401 - 107074	PR0803240	ICMA 401K Pay Period: 8/3/2024	08/08/2024	2,968.90	2,968.90	08/08/2024	
ICMA TRST 401 - 107074	PR0803240	ICMA 401K Pay Period: 8/3/2024	08/08/2024	2,968.90	2,968.90	08/08/2024	
ICMA TRST 457 - 304721	PR0803240	ICMA 457 Pay Period: 8/3/2024	08/08/2024	750.00	750.00	08/08/2024	
FAMILY SUPPORT REGISTRY	PR0803241	FIPS 056888833 Garnishment P	08/08/2024	115.00	115.00	08/08/2024	
MUTUAL OF OMAHA INSURANC	PR0803241	LTD - MOA Pay Period: 8/3/2024	08/08/2024	331.37	.00		
RESTITUTION CLEARING ACCT.	23-3547-J - RE	23-3547-J - REFUND OF OVERP	06/30/2024	45.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life LI	08/08/2024	8.75	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life E	08/08/2024	40.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life M	08/08/2024	28,809.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life M	08/08/2024	444.25	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life M	08/08/2024	888.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life M	08/08/2024	821.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life M	08/08/2024	4,926.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life M	08/08/2024	1,066.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life M	08/08/2024	1,066.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life D	08/08/2024	961.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life D	08/08/2024	15.75	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life D	08/08/2024	31.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life D	08/08/2024	47.75	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life D	08/08/2024	223.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life D	08/08/2024	72.75	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life D	08/08/2024	145.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life VI	08/08/2024	217.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life VI	08/08/2024	7.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life VI	08/08/2024	14.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life VI	08/08/2024	8.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life VI	08/08/2024	48.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life VI	08/08/2024	19.50	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life VI	08/08/2024	26.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life LI	08/08/2024	287.00	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life LI	08/08/2024	101.58	.00		
CEBT Payments	PR0803241	PR - Medical Dental Vision Life LI	08/08/2024	12.95	.00		
CHARLES BALKE	04282024	MEAL PER DIEM	05/11/2024	783.00	783.00	08/09/2024	
CHARLES BALKE	04282024T	MILEAGE CHARGES	05/11/2024	289.44	289.44	08/09/2024	
CHARLES BALKE	1735872	MEAL PER DIEM	06/01/2024	799.50	799.50	08/09/2024	
CHARLES BALKE	1735872T	MILEAGE CHARGES	06/01/2024	268.67	268.67	08/09/2024	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CHARLES BALKE	251474	MEAL PER DIEM	05/19/2024	392.00	392.00	08/09/2024	
CHARLES BALKE	251474T	MILEAGE CHARGES	08/09/2024	114.57	114.57	08/09/2024	
CA STATE DISBURSEMENT UNI	PR0803241	DF238534 Child Support - CALIF	08/08/2024	173.53	173.53	08/08/2024	
Total :				96,142.30	9,623.51		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
QUADIENT LEASING	Q1441178	POSTAGE MACHINE LEASE	07/28/2024	296.88	.00		
PETTY CASH - ADMINISTRATIO	08.12.2024	DMV - FD - TITLE & REG	08/12/2024	11.56	11.56	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	DMV - PARKS - TITLE & REG	08/12/2024	9.38	9.38	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	DMV - FD - TITLE & REG	08/12/2024	7.20	7.20	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	MESA CNTY - ELECTION EXPE	08/12/2024	25.00	25.00	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	ADMIN - POSTAGE	08/12/2024	2.11	2.11	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	DMV - FD - TITLE & REG	08/12/2024	13.03	13.03	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	DMV - SEWER - TITLE & REG	08/12/2024	18.26	18.26	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	DMV - FD - TITLE & REG	08/12/2024	18.26	18.26	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	ADMIN - OPERATING	08/12/2024	6.39	6.39	08/12/2024	
PETTY CASH - ADMINISTRATIO	08.12.2024	ADMIN - OFFICE SUPPLIES	08/12/2024	10.91	10.91	08/12/2024	
CENTURY LINK	08012024	1343 - TOWN HALL INTERNET-R	08/01/2024	108.76	108.76	08/13/2024	
CENTURY LINK	08012024	7148 - CHOICE BUS PRIME PAC	08/01/2024	131.50	131.50	08/13/2024	
CENTURY LINK	08012024	UNDER REVIEW - 4727	08/01/2024	49.62	49.62	08/13/2024	
CENTURY LINK	08012024	UNDER REVIEW - 4723	08/01/2024	49.62	49.62	08/13/2024	
CENTURY LINK	08012024	UNDER REVIEW - 1432	08/01/2024	57.62	57.62	08/13/2024	
CENTURY LINK	08012024	UNDER REVIEW - 9914	08/01/2024	49.62	49.62	08/13/2024	
CENTURY LINK	08012024	TAXES & FEES	08/01/2024	88.11	88.11	08/13/2024	
MUELLER, GREGG	JULY 2024 TR	Travel Reimbursement	08/13/2024	68.94	68.94	08/13/2024	
SPECTRUM	126548301070	ADMIN - FIBER INTERNET	07/01/2024	506.35	506.35	08/13/2024	
SPECTRUM	126548301080	ADMIN - FIBER INTERNET	08/01/2024	506.35	506.35	08/13/2024	
ZEN COMMUNICATIONS LLC	IN18824	ADMIN - TELEPHONE	08/01/2024	203.00	.00		
ALL COPY PRODUCTS, INC	AR4470572	MAIN COPIER MAINTENANCE C	08/05/2024	183.75	.00		
IRONEDGE GROUP LTD	IEG-44948	COMPUTER SERVICES	08/01/2024	8,682.68	.00		
HINKLE & COMPANY, PC	15586	ADMIN - AUDIT	06/17/2024	5,670.00	5,670.00	08/12/2024	
HINKLE & COMPANY, PC	15791	ADMIN - AUDIT	07/25/2024	2,835.00	2,835.00	08/12/2024	
KELLI M JESSOP	JULY 2024 TR	Travel Reimbursement	08/13/2024	25.80	25.80	08/13/2024	
CLEARNETWORX, LLC	205474	ADMIN - FIBER INTERNET COM	08/01/2024	65.25	65.25	08/13/2024	
MICHELLE L. BURNS	JULY 2024 TR	MILEAGE REIMBURSEMENT	08/13/2024	4.82	4.82	08/13/2024	
Total ADMINISTRATION:				19,705.77	10,339.46		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
ZEN COMMUNICATIONS LLC	IN18824	COMM DEV - TELEPHONE	08/01/2024	27.07	.00		
Total COMMUNITY DEVELOPMENT:				27.07	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TOURISM FUND							
PETTY CASH - ADMINISTRATIO	08.12.2024	TAB - LUNCH	08/12/2024	119.64	119.64	08/12/2024	
EARTH DIVER LLC DBA/	23209-01	TAB - ONLINE MARKETING	02/26/2024	1,500.00	1,500.00	08/08/2024	
SLATE COMMUNICATIONS, LLC	3131	5245 - TAB - MARKETING	06/30/2024	1,805.56	.00		
SLATE COMMUNICATIONS, LLC	3131	5247 - TAB - MARKETING	06/30/2024	3,611.11	.00		
SLATE COMMUNICATIONS, LLC	3131	5249 - TAB - MARKETING	06/30/2024	5,416.67	.00		
SLATE COMMUNICATIONS, LLC	3131	5250 - TAB - MARKETING	06/30/2024	5,416.67	.00		
SLATE COMMUNICATIONS, LLC	3131	5251 - TOWN WEBSITE	06/30/2024	3,611.11	.00		
SLATE COMMUNICATIONS, LLC	3131	5255 - TAB - MARKETING	06/30/2024	1,805.54	.00		
Total TOURISM FUND:				23,286.30	1,619.64		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
RECREATION							
PETTY CASH - ADMINISTRATIO	08.12.2024	SFM - OPERATING	08/12/2024	18.18	18.18	08/12/2024	
Total RECREATION:				18.18	18.18		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
CITY OF GRAND JUNCTION	2024-0007727	911 CHARGES - PD - 2024	08/06/2024	11,079.10	.00		
CENTURY LINK	08012024	1343 - PD INTOXICATOR PORTI	08/01/2024	35.00	35.00	08/13/2024	
ZEN COMMUNICATIONS LLC	IN18824	POLICE - TELEPHONE	08/01/2024	25.37	.00		
RHINEHART OIL CO., LLC	IN-188823-24	PD - GAS/DIESEL	08/02/2024	185.44	.00		
CLEARNETWORX, LLC	205474	PD - FIBER INTERNET COMM LI	08/01/2024	174.00	174.00	08/13/2024	
Total POLICE:				11,498.91	209.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEMETERY							
RHINEHART OIL CO., LLC	IN-188823-24	CEMETERY - GAS/DIESEL	08/02/2024	38.88	.00		
Total CEMETERY:				38.88	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
CIRSA	241292	LIABILITY INSURANCE - FIRE	06/13/2024	399.47	399.47	08/09/2024	
CITY OF GRAND JUNCTION	2024-0007727	911 CHARGES - FD - 2024	08/06/2024	3,139.07	.00		
CENTURY LINK	08012024	9913 - FIRE ALARM	08/01/2024	59.12	59.12	08/13/2024	
TRANSWEST TRUCKS	004P147522	FD - VEHICLE MAINT & REPAIR	08/02/2024	35.77	.00		
SPECTRUM ENTERPRISE	000082007212	INTERNET FIRE DEPT.	07/21/2024	169.98	169.98	08/13/2024	
ZEN COMMUNICATIONS LLC	IN18824	FIRE - TELEPHONE	08/01/2024	182.70	.00		
RHINEHART OIL CO., LLC	IN-188823-24	FD/EMS - GAS/DIESEL	08/02/2024	23.93	.00		
CLEARNETWORX, LLC	205474	FD - FIBER INTERNET COMM LI	08/01/2024	174.00	174.00	08/13/2024	
Total FIRE / EMS:				4,184.04	802.57		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
RHINEHART OIL CO., LLC	IN-187354-24	REPAIR/MAINTENANCE EQUIP	08/02/2024	61.72	.00		
Total EMS:				61.72	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
RHINEHART OIL CO., LLC	IN-188823-24	STREETS - GAS/DIESEL	08/02/2024	97.20	.00		
Total STREETS:				97.20	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
PETTY CASH - ADMINISTRATIO	08.12.2024	WATER - POSTAGE	08/12/2024	3.44	3.44	08/12/2024	
CENTURY LINK	08012024	7148 - CARETAKER RESERVOI	08/01/2024	12.62	12.62	08/13/2024	
UTILITY NOTIFICATION	224071100	UTILITY LOCATES - WATER	07/31/2024	47.73	.00		
COLORADO CSG II LLC	10285017	SUBSCRIBER - WATER	08/01/2024	849.17	.00		
SPECTRUM	126548301070	WATER TREATMENT - FIBER IN	07/01/2024	116.85	116.85	08/13/2024	
SPECTRUM	126548301080	WATER TREATMENT - FIBER IN	08/01/2024	116.85	116.85	08/13/2024	
ZEN COMMUNICATIONS LLC	IN18824	WATER - TELEPHONE	08/01/2024	111.65	.00		
RHINEHART OIL CO., LLC	IN-188823-24	WATER - GAS/DIESEL	08/02/2024	136.09	.00		
HINKLE & COMPANY, PC	15586	WATER - AUDIT	06/17/2024	2,835.00	2,835.00	08/12/2024	
HINKLE & COMPANY, PC	15791	WATER - AUDIT	07/25/2024	1,417.50	1,417.50	08/12/2024	
Total WATER:				5,646.90	4,502.26		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
CIRSA	241292	LIABILITY INSURANCE - SEWER	06/13/2024	216.39	216.39	08/09/2024	
CENTURY LINK	08012024	1319 - SEWER & CALL OUT	08/01/2024	12.62	12.62	08/13/2024	
CENTURY LINK	08012024	1319 - SEWER & CALL OUT - ST	08/01/2024	14.95	14.95	08/13/2024	
COLORADO CSG II LLC	10285017	SUBSCRIBER - SEWER	08/01/2024	849.16	.00		
ZEN COMMUNICATIONS LLC	IN18824	SEWER TREATMENT - TELEPH	08/01/2024	45.67	.00		
RHINEHART OIL CO., LLC	IN-188823-24	SEWER - GAS/DIESEL	08/02/2024	38.90	.00		
HINKLE & COMPANY, PC	15586	SEWER TREATMENT - AUDIT	06/17/2024	2,047.50	2,047.50	08/12/2024	
HINKLE & COMPANY, PC	15791	SEWER TREATMENT - AUDIT	07/25/2024	1,023.75	1,023.75	08/12/2024	
Total SEWER PLANT:				4,248.94	3,315.21		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
UTILITY NOTIFICATION	224071100	UTLIITY LOCATES - SEWER	07/31/2024	47.73	.00		
SPECTRUM	126548301070	SEWER COLLECTION - FIBER I	07/01/2024	116.85	116.85	08/13/2024	
SPECTRUM	126548301080	SEWER COLLECTION - FIBER I	08/01/2024	116.85	116.85	08/13/2024	
ZEN COMMUNICATIONS LLC	IN18824	SEWER COLLECTION - TELEPH	08/01/2024	33.83	.00		
HINKLE & COMPANY, PC	15586	SEWER COLLECTION - AUDIT	06/17/2024	2,047.50	2,047.50	08/12/2024	
HINKLE & COMPANY, PC	15791	SEWER COLLECTION - AUDIT	07/25/2024	1,023.75	1,023.75	08/12/2024	
Total SEWER COLLECTION:				3,386.51	3,304.95		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SPECTRUM	126548301070	GARBAGE - FIBER INTERNET	07/01/2024	38.95	38.95	08/13/2024	
SPECTRUM	126548301080	GARBAGE - FIBER INTERNET	08/01/2024	38.95	38.95	08/13/2024	
ZEN COMMUNICATIONS LLC	IN18824	GARBAGE - TELEPHONE	08/01/2024	8.47	.00		
Total :				86.37	77.90		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
CENTURY LINK	08012024	1207 - RIVERBEND PARK	08/01/2024	67.12	67.12	08/13/2024	
CENTURY LINK	08012024	1207 - RIVERBEND PARK - BRO	08/01/2024	60.00	60.00	08/13/2024	
ZEN COMMUNICATIONS LLC	IN18824	PARKS - TELEPHONE	08/01/2024	82.89	.00		
RHINEHART OIL CO., LLC	IN-188823-24	PARKS - GAS/DIESEL	08/02/2024	77.76	.00		
Total PARKS:				287.77	127.12		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POOL							
ZEN COMMUNICATIONS LLC	IN18824	POOL - TELEPHONE	08/01/2024	35.52	.00		
CLEARNETWORKX, LLC	205474	POOL - FIBER INTERNET COM	08/01/2024	21.75	21.75	08/13/2024	
Total POOL:				57.27	21.75		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
ZEN COMMUNICATIONS LLC	IN18824	FACILITIES - TELEPHONE	08/01/2024	33.83	.00		
Total FACILITIES:				33.83	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MIKE COOPER	2024013625 -	CAPITAL PROJ - TAP GRANT M0	08/08/2024	36.00	36.00	08/08/2024	
Total :				36.00	36.00		
Grand Totals:				168,843.96	33,997.55		

Finance Director: Greg Mueller
(Finance Department Review and Approval for Payment)

Date: 08.20.2024

Town Manager: _____
(Administrative Review and Approval for Payment)

Date: _____

Mayor: _____
(Board of Trustees Review and Approval for Payment)

Date: _____

Town Clerk: _____
(Document Recorded)

Date: _____

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 06/30/2024,08/08/2024-08/14/2024



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
August 13, 2024**

A work session of the Board of Trustees for the Town of Palisade began at 6:00 pm to discuss the proposed language for the 2024 coordinated election to ask the voters for an increase in sales tax. Present were Mayor Greg Mikolai, Mayor Pro-Tem Jamie Somerville, Trustees Stan Harbaugh, Jeff Snook, Sarah Matchett, and Rick Fox. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, and Community Development Director Devan Aziz.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:30 pm by Mayor Greg Mikolai with Trustees present: Nicole Maxwell, Stan Harbaugh, Jeff Snook, Sarah Matchett, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Finance Director Gregg Mueller, and Community Development Director Devan Aziz.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

PRESENTATIONS

Town Manager Janet Hawkinson introduced Jim Hinkle with Hinkle & Company, PC, who gave a brief presentation on the 2023 Audit.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed current and ongoing projects led by the Town of Palisade.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – July 16, 2024 – August 7, 2024
- **Minutes**
Minutes from July 23, 2024, Regular Board of Trustees Meeting

Motion #2 by Mayor Pro-Tem Somerville, second by Trustee Snook, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox

No:

Absent:

Motion carried.

PUBLIC HEARING I

ORDINANCE 2024-04 – Palisade Land Development Code Amendment to Building Height Maximums

Mayor Mikolai opened the hearing at 6:40 pm.

Community Development Director Devan Aziz gave a brief presentation reviewing the proposed changes.

Mayor Mikolai opened the hearing to public comment.

Misty Fenison of Palisade read a letter written by Joh and Beth Busch. NOTE: *This letter will be a permanent attachment to these minutes.*

Mayor Mikolai opened the hearing to Board comment.

Members of the Board discussed the height of existing downtown businesses, questioned the idea of limiting the ability for the town to grow, and resident's desires reflected in the 2023 Comprehensive Plan.

Motion #3 by Mayor Pro-Tem Somerville, second by Trustee Harbaugh, to approve Ordinance 2024-04 as presented.

A roll call vote was requested.

Yes: Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai

No:

Absent:

Motion carried.

Mayor Mikolai closed the public hearing at 7:17 pm.

NEW BUSINESS

ORDINANCE 2024-05 – Temporary Moratorium on the Establishment of Electric Scooter Rental Businesses

Community Development Director Devan Aziz gave a brief presentation reviewing the proposed moratorium.

Motion #4 by Trustee Matchett, seconded by Trustee Fox, to approve Ordinance 2024-05 placing a temporary moratorium on the establishment of electric scooter rental businesses in the Town of Palisade and declaring it an emergency.

A roll call vote was requested.

Yes: Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell

No:

Absent:

Motion carried.

Resolution 2024-18 – Appointing the Election Official for a November 2024 Coordinated Election

Town Clerk Keli Frasier reviewed the staff report and cited the Palisade Municipal Code section that states the Town Clerk is responsible for conducting all regular and special elections.

Motion #5 by Trustee Maxwell, seconded by Trustee Fox, to approve Resolution 2024-18 appointing the Town Clerk as the Designated Election Official for the November 5, 2024, Coordinated Election.

A roll call vote was requested.

Yes: Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh

No:

Absent:

Motion carried.

Resolution 2024-19 – Approving an Intergovernmental Agreement (IGA) With the Mesa County Clerk & Recorder’s Office for a November 2024 Coordinated Election

Town Clerk Keli Frasier briefly reviewed the staff report and proposed agreement.

Motion #6 by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve Resolution 2024-19 entering into an IGA with the Mesa County Clerk & Recorder’s Office for a November 2024 Coordinated Election to ask the voters of the Town of Palisade for an increase in sales tax.

A roll call vote was requested.

Yes: Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett

No:

Absent:

Motion carried.

Award Contract for Fiber CNL Equipment

Town Manager Hawkinson reviewed the staff report and proposed contract.

Motion #7 by Trustee Maxwell, seconded by Mayor Pro-Tem Somerville, to direct the Town Manager to enter into contract for the purchase of CNL equipment for \$151,929.12 plus shipping.

A roll call vote was requested.

Yes: Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville

No:

Absent:

Motion carried.

PUBLIC COMMENT

Rickie Howie of Grand Junction brought concerns to the Board of Trustees regarding safety for senior citizens with mobility struggles at the Palisade Sunday Farmer’s Market.

Rebecca Seres of Palisade expressed concerns regarding Lincoln Woodworks on North River Road. As Ms. Seres ran out of time, she asked that the Board review the notes she brought to the meeting.

COMMITTEE REPORTS

Trustee Snook gave a brief update on the Tourism Advisory Board, and Mayor Pro-Tem Somerville updated the Board on the Chamber of Commerce.

ADJOURNMENT

Motion #8 by Mayor Pro-Tem Somerville, second by Trustee Maxwell, to adjourn the meeting at 7:43 pm.

A voice vote was requested.
Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli Frasier
Town Clerk

Board of trustees, my name is Misty Fenison, I live at 550 W Eighth St, and I am the property manager for Western Hospitality, a small palisade business that owns the building downtown that holds Slice of Life Bakery, Harlow's, and Fidel's. The owners, John and Beth Busch, who could not be here, have asked me to read this letter.

Dear Board of Trustees,

I am writing to respectfully request that you postpone the vote on ORDINANCE 2024-04, which proposes amendments to the Palisade Land Development Code regarding building height maximums. Specifically, I urge you to reconsider the section relating to the Town Center zoning district and maintain the current height limit of 50 feet.

The proposed ordinance provides several reasons for reducing building heights, and I would like to address these using the same rationale to support my position:

One stated goal of the ordinance is to “promote a consistent building scale across the Town, enhancing aesthetics.” True consistency in building scale should account for the distinct purposes of different zoning districts - all of the allowed uses in Hospitality Retail are included, in addition to others, in the Town Center district. The Town Center, being the hub of our community, naturally deserves the ability to accommodate taller structures. These structures are essential for housing the diverse range of businesses and services that make our downtown vibrant. It is typical for downtown districts to have the tallest buildings, as they often symbolize the heart of the town. By allowing taller buildings with historical characteristics and aesthetically pleasing architecture, we can actually enhance the visual appeal of our downtown.

Another reason given for the proposed change is to “create a more human-scaled built environment, improving the pedestrian experience, particularly in the Town Center District, and encourage street-level activity.” However, the most effective way to achieve this is by permitting taller buildings. Taller buildings enable a mix of street-level businesses—restaurants, shops, art galleries—that are open year-round and contribute to a lively pedestrian atmosphere. Meanwhile, upper floors can be used for office spaces (engineering firms, real estate offices, and insurance offices), residential units, or hospitality services. This not only enriches the pedestrian experience but also addresses a

long-standing need in our community: year-round business activity that sustains our local economy.

Our own building currently houses eight small businesses on the upper floor. As these businesses grow, they need space to expand—space that is limited under the proposed height restrictions. We have already lost one local business to Grand Junction due to a lack of available space, and we have been unable to accommodate others interested in moving to Palisade. Limiting building heights downtown will only exacerbate this issue, driving businesses away and hindering Palisade's economic growth. By maintaining the 50-foot height limit, we can provide the necessary space for these businesses to thrive, thereby boosting our town's tax base and ensuring year-round economic stability.

Additionally, the potential for adding residential or hospitality spaces in downtown is significant. These uses would directly contribute to the vitality of our street-level businesses by increasing foot traffic and consumer spending. However, such developments are only financially viable if the buildings can be constructed on a larger scale than what the proposed height limit would allow. Restricting building heights would limit Palisade's ability to meet its future needs and stifle the thoughtful enhancements that our community desires.

We are currently investing in an outside consultant to guide us on achieving economic diversification and vitality in our downtown. But we already know part of the solution: attract executive-level businesses and enhance hospitality offerings downtown. We've made progress in this direction, as evidenced by our broadband implementation. Limiting building heights would be a step backward, hindering our ability to continue moving forward.

Thank you for your consideration.

Sincerely,
John and Beth Busch